

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
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MINUTES

BOARD OF DIRECTORS MEETING

January 18, 2001

CALL TO ORDER: President Joe Carlevaris called the meeting to order at 7:32 p.m. at the Granada Sanitary District Office, El Granada.

ROLL CALL: Attending were: President Joe Carlevaris, Vice-President Fran Pollard, Treasurer Laura Stein, and Board Member Leni Schultz. Secretary Leonard Woren as not in attendance at roll call.

Attending staff were: Legal Counsel Bill Parkin for Jonathan Wittwer, Engineer Howard Hoffman, Administrator Gina Holmes, and Assistant Administrator Delia Comito.

GENERAL PUBLIC PARTICIPATION: There was no public participation.

CONSENT AGENDA:

1. Approval of meeting minutes for September 5, 2000 (tabled January 4, 2001)
2. Approval of meeting minutes for December 18, 2000 (tabled January 4, 2001)
3. Approval of warrants totaling \$21,667.94 (Check numbers 2642 to 2654)
4. Discuss/consider approval of Class 2A sewer permit for Cypress Inn (Renascent, Inc.) Expansion adding 6-room bed & breakfast; Lot: 5,615 sq. ft.; structure: 1,626 sq. ft.; Zoned CCR/DR; one (1) Non-contingent Assessment purchase required

Director Stein moved to pull Consent Agenda items: 2. Approval of meeting minutes for December 18, 2000, and 4. Discuss/consider approval of Class 2A sewer permit for Cypress Inn. (Director Woren arrived).

Stein then moved to approve Consent agenda items: 1. Approval of meeting minutes for September 5, 2000, and 3. Approval of warrants totaling \$21, 667.94. (Stein/Schultz) 5-0

2. Approval of meeting minutes for December 18, 2000: Stein requested two minor corrections on these minutes under Director's Reports then moved to approve with corrections. (Stein/Pollard) 5-0

4. Discuss/consider approval of Class 2A sewer permit for Cypress Inn (Renascent, Inc.) Expansion adding 6-room bed & breakfast: Following Board discussion, Woren moved to approve. (Woren/Stein) 5-0

ACTION AGENDA

5. Discuss/consider approving design and cost alternatives for Naples Beach Pump Station: District Engineer Howard Hoffman reviewed the six design alternatives and cost estimates that he suggested for the Naples Beach Pump station. The following members of the public, who are nearby residents of the pump station, addressed the Board regarding this agenda item: Sandy Fricke (on behalf of Al Fricke) and Bryan Cruz. Following discussion and consensus by the residents that landscaping as opposed to a structure would be agreeable, **Stein moved to leave pump station "as is" with the**

addition of landscaping. The motion was amended to include that the District Engineer will consult with the maintenance staff regarding possible fence reduction. (Stein/Woren) 5-0

6. Discuss/consider District Engineer's annual contract: Hoffman reviewed the annual contract and modified standard rate schedule. **Woren moved to approve the agreement with two minor changes, as recommended by Hoffman, to remove "trial period" clause and to replace one meeting with two meetings per month. (Woren/Stein) 5-0**

7. Discuss/consider six-month review of Special Counsel Daniel Cardozo's consultant work with Community Services District Committee and related fees: After considerable Board discussion, **Pollard moved to make a request for Mr. Cardozo to attend the next meeting if possible, pending a written report from him prior to the meeting, and to authorize an additional payment, if necessary, not to exceed \$750.00. (Pollard/Stein) 5-0**

Pollard moved to extend the meeting until 11:00 p.m. (Pollard/Stein 4-1, Schultz)

8. Discuss/consider Community Services District before the joint GSD /Midcoast Community Council approving Committee's presentation outlining points supporting a meeting and scheduling CSD Committee presentation to GSD Board before presentation to joint meeting: The Board discussed scheduling a GSD Community Services District Committee presentation to the GSD Board, and a joint meeting for presentation to the Midcoast Community Council. No Board action was taken.

9. Discuss/consider approval of District policy to pay fees, costs, and/or expenses for Contract Staff to attend educational seminars and/or conferences: **Woren moved to approve staff's recommendation to continue payment policy for seminars, conferences, workshops, and related travel and out of pocket expenses for Board members and Administrative Staff, and to consider paying those costs on a case by case basis for contract staff if applicable to District business. (Woren/Stein) 5-0**

DIRECTORS' COMMENTS: Stein announced that she would be on vacation from March 10 to 19, 2001, and suggested that the District submit comments to San Mateo County via their website regarding rank of public issues.

Stein moved to extend the meeting to 11:10 p.m. (Stein/Carlevaris 4-1 Schultz)

At 11:05 Director Schultz left the meeting.

INFORMATION CALENDAR

10. Administrator's update on District's Land and Facilities Request for Proposal: Woren requested that a follow up on this item be provided at each future board meeting.

11. Engineer's Presentation of "August" (should have been **December**) Project Summary: Tabled until the next meeting.

12. Attorney's Report: None

SET FUTURE AGENDA

13. Discuss Agenda items for February 1, 2001 Board of Directors Meeting: The Board discussed items to be placed on the February 1, 2001 Agenda.

ADJOURN: Pollard moved to adjourn at 11:20 p.m. (Pollard/Stein) 4-0

DATED: May 17, 2001
Submitted by:

Approved by:

DELIA COMITO, Assistant Administrator

LEONARD WOREN, Board Secretary